

## **Attachment A**

### **Interim Representative Appointment Timeline**

February 11, 2014

Approve Board Report Outlining Appointment Process

February 11, 2014 through February 14, 2014

Develop a web based application process to allow interested candidates to self declare their interest in the Interim Representative position. The application will ask for contact information and there will be space for a statement of 200 words or less summarizing why they would be interested in serving.

February 18, 2014 through February 21, 2014

The web site will be launched to allow for submissions during this week. The interest of each individual will be verified using the contact information and, once verified, the name will be published on the web site.

February 21, 2014, 5 p.m.

The web site will be closed for submissions and a complete record of the submitted names and candidate statements will be forwarded to all 6 Board Members.

February 24, 2014

From the web site list of candidates, each Board Member may nominate up to 3 candidates for the Interim Representative Position.

The nominations will be due in the Board Secretariat office by midnight, Monday, February 24, 2014.

February 25, 2014

The Board Secretariat will prepare a Board Report containing the nominees' names and their statements of interest. It will contain information on the position as adopted by the Board on February 11, 2014.

February 26, 2014

The Board Report will be included in the March 4, 2014 Regular Board meeting and be posted and distributed with the other materials for this meeting.

March 4, 2014

As part of the Regular Board meeting, the Board Members when taken up the item will be able to move one of the named candidates be approved as the Interim Representative or take action to change the process. That motion should be seconded, and then voted. If the motion fails to achieve 4 affirmative votes, another motion will be in order and the process will continue until the Board selects an Interim Representative, postpones the item, or withdraws the item.